
PROFICIENCY SUMMARY

Technology Competency

- Expert in Canvas and creating eLearning in similar Learning Management Systems
- Expert in Microsoft Office; Proficient in Apple iWorks
- Expert in Cloud-based and Web-Conferencing Software
- Proficient in Video-Editing and Audio-Editing Software
- Expert in Integrating Technology through Applications and Web-based Tools
- Proficient in User Experience Design for Educational Content & Delivery
- Proficient in *ArcGIS StoryMaps*, *Articulate 360 Rise/Storyline*, and *Adobe CS*

Curriculum Design & Instruction

- Demonstrated Excellence in College-Level Instruction & Adult Education
- Inclusive Pedagogy Design for Cultural Diversity, Neurodiversity, and Accessibility
- Specialization in Interdisciplinary Pedagogy and Project-based Learning (PBL)

ACCREDITED DEGREES

2027 <i>anticipated</i>	Masters of Arts in Security and Disaster Management Concentration in Disaster Risk Reduction & Mitigation <i>University of Alaska Fairbanks</i>
2018	Masters of Arts in Applied Linguistics Concentration in Foreign Language Pedagogy <i>University of Massachusetts</i>
2014	Bachelor of Arts in Linguistics Concentration in Teaching English to Speakers of Other Languages <i>Western Washington University</i>
2003	Bachelor of Arts in Communications Concentration in Mass Media <i>University of Washington</i>
1999	Associates in Applied Sciences in Forest Resources Concentration in Parks & Recreation Management <i>Green River College</i>

ACADEMIC EXECUTIVE CERTIFICATES

2015	Social Impact Strategy in Business & Nonprofit Leadership Executive Certificate (290 Hours) <i>University of Pennsylvania</i>
2014	Teaching English to Speakers of Other Languages (TESOL) Certificate (270 Hours) <i>Western Washington University</i>
2010	Entrepreneurship & Business Owner Management Executive Certificate (360 Hours) <i>Central Washington University</i>

EDUCATOR EMPLOYMENT

09/2021 - Current	<p>Instructional Designer for Nonacademic Programs Northwest Indian College 2522 Kwina Road, Bellingham WA <i>Supporting the Library, Cooperative Extension, Workforce, & developing and facilitating faculty training.</i></p> <p>Faculty in Hybrid Online Courses (Remote & In-Person) <i>Adjunct Faculty</i></p> <ul style="list-style-type: none">• Business Administration 212: Financial Accounting• Business Administration 202: Business Law• Economics 203: Contemporary Tribal Economics• Business Administration 235: Managerial Accounting• Tribal Governance Business Management 350: Marketing• Communications 188: Introduction to Language Power• English 101: English Composition• Tribal Governance Business Management 188: Community Risk• Environmental Science 265: Introduction to GIS & Remote Sensing <p>https://www.nwic.edu/</p>
06/2010 – Current	<p>Instructional Designer & Educator Self-Employed Instructional Designer & Educator www.ideachangemakers.com/</p>
12/2023 – 06/2024	<p>Public Education and Information Officer Marysville Fire District, 1635 Grove St., Marysville WA 98270 Provides fire and life safety education and training to the public. Engages the district community and responds to media as PIO in emergency scenes. https://www.marysvillefiredistrict.org</p>
09/2019 – 06/2023	<p>Associate Faculty (Remote & In-Person) Everett Community College 2000 Tower Street, Everett WA</p> <ul style="list-style-type: none">• Natural Science 103: Sustainability & Systems• STEM 101: College Success• Linguistics 200: Introduction to Linguistic Inquiry <p><i>Japanese Cultural Resource Center (formerly Nippon Business Institute)</i></p> <ul style="list-style-type: none">• Adult English Immersion for Japanese Students: Winter Quarter 2020 <p>https://www.everettcc.edu/</p>
04/2023 – 07/2023; 05/2021 – 08/2021	<p>Instructional Designer Adventure Scientists PO Box 1834, Bozeman MT Contracted Course Designer for E-Learning Volunteer Training.</p> <ul style="list-style-type: none">• Timber Tracking Project: Eastern Black Walnut• Timber Tracking Project: Tulip Poplar• Timber Tracking Project: Green, White, & Black Ash• Mast Reforestation: Western U.S. <p>https://www.adventurescientists.org/</p>
04/2022 – 10/2022	<p>Interim Instructional Designer (Remote & In-Person) Everett Community College 2000 Tower St, Everett WA <i>Social Justice and Equity Division, eLearning Department</i> Works directly with faculty on course design for academic and technical programs to support faculty in course delivery and technology integration.</p>

- 06/2017 – 07/2017; Curriculum Developer & Instructor**
06/2019 – 07/2019 Nichibei Exchange: 1407 218th Place SW, Suite 100 Lynnwood WA
 Created curriculum and taught English to a group of high school students
- 02/2018 – 07/2018 Instructor Assistant**
 Green River College 12401 SE 320th Street, Auburn WA
 Taught multilevel and diverse group of adult English Language Learners
www.greenriver.edu/
 Highline College 2400 S 240th Street, Des Moines WA
 Elementary School Marine Science Students: Summer Contract
<https://mast.highline.edu/visit/summer-camp/>
- 11/2014 – 06/2018 Instructor & Field Trip Leader**
 ALPS Language School 430 Broadway E, Seattle WA
 Adult Diverse English Language Learners: Substitute & Part-time
www.alps.edu
- 01/2015 – 08/2015 Education Program Coordinator & Field Trip Leader**
 Compass USA 8781 Sheridan Blvd. Westminster, CO
 High School Spanish Students: Seasonal Contract
<https://www.compass-usa.net/>
- 03/2015 – 08/2015 Curriculum Development & Instructor**
 Azumano International 1151 3rd Ave Seattle, WA
 High School Japanese Students: Summer Contract
 (program discontinued)
 Seattle Central College 430 Broadway E, Seattle WA
Course: Massive Open Online Courses for English Language Learners
 Adult Diverse English Language Learners: Continuing Education Contract
www.learnatcentral.org
- 07/2014 – 08/2014 Educational Program Manager & Instructor**
 Global Partners Institute 800 Wilshire Blvd Los Angeles, CA
 High School Japanese Students: Summer Contract
<https://gpius.net/>
- 01/2014 – 06/2014 Curriculum Development & Instructor**
 P. Siciliani Magistrale Via Don Bosco, Lecce LE Italy
 Adult and High School Italian Students: Two PON Contracts
www.progettoazienda.eu/imps/pon/2014/opuscolo.pdf
- 06/2013 – 06/2013 Field Trip Leader**
 JLS Global Connections 516 High Street, Bellingham WA
 Middle School Korean Students: Summer Contract
 (program discontinued)
- REMOTE EMPLOYMENT**
- 10/2012 – 02/2013 Virtual Customer Service Resolution Specialist**
 Amazon 410 Terry Ave N, Seattle WA
 Home-based Call Center: Extended Seasonal Contract
- 12/2011 – 10/2012 Virtual Airline Ticket Agent**
 Virgin America Airlines at Xerox 18613 72nd Ave S, Kent WA
 Home-based Call Center

FINANCE EMPLOYMENT

- 01/2008 - 12/2009 Licensed Financial Advisor**
Wachovia Securities 1201 3rd Ave S, Seattle WA
Evaluated investment portfolios using proprietary management software. Conducted educational seminars to adults about investments and retirement planning strategies. Continuing education to maintain FINRA regulated licenses: Series 7, Series 66, in addition to other industry credentials and licenses. Experience using Salesforce as CRM
- 11/2006-12/2007 Licensed Business Broker**
KR Business Brokers 2024 Madison St, Everett WA
Facilitated the sale of two small businesses in this period. Worked alongside the senior broker to negotiate commercial lease agreements. Continuing Education and exam to obtain WA State Real Estate license.
- 08/2005-12/2006 Licensed Registered Representative**
UBS Financial Services 925 4th Ave, Seattle WA
Associate in a private wealth group that specialized in high net-worth clientele. Managed municipal bond portfolios, traded securities in the secondary market and conducted research. Obtained FINRA licenses.
- 06/2000-08/2005 Senior Personal Banker & Mortgage Account Executive**
Bank of America 701 5th Ave, Seattle WA
Utilized proprietary software to formulate financial applications and execute transactions. Assisted clients with originating loans, lines of credit and general retail banking communications.

NATURAL SCIENCE EMPLOYMENT

- 08/1999 – 06/2000 Microscopist & Office Administration**
Pacific Rim Environmental Inc 6510 Southcenter Blvd, Tukwila WA
- 04/1999 – 07/1999 Washington State Park Aide**
Flaming Geyser State Park 23700 SE Flaming Geyser Rd, Enumclaw WA
Summer Internship
- 06/1998 – 09/1998 Wildland Firefighter & Forestry Technician**
Fort Lewis Military Base 5916 N 16th St, DuPont WA
Seasonal Contract
- 06/1997 – 08/1997 Forestry Technician**
Department of Natural Resources 950 Farman St N, Enumclaw WA
Summer Quarter Student Employment
- 09/1997 – 12/1997 Geographic Information System (GIS) Technician**
Department of Natural Resources 950 Farman St N, Enumclaw WA
Fall Quarter Student Employment

CONFERENCES & PRESENTATIONS

- Global Conference on Sustainability in Higher Education, October 20-22, 2020**
Association for the Advancement of Sustainability in Higher Education (AASHE)
Presentation: Social Justice in Learning Outcomes: Environmental Literacy in an Indigenous

PROFESSIONAL SERVICE

2019 - 2021	Sustainability Steering Committee Faculty Member Everett Community College 2000 Tower St, Everett WA
2020 - 2021	Mentee Participant in VAuLTS Values-Based Academic Leadership Trajectories for Women in STEM Mentor: Dr. Kristin Denham, Professor and Chair of Linguistics at Western Washington University, Bellingham WA https://advance.wsu.edu/vaults/
2020	Climate Action Plan 2021 Draft Writer Everett Community College 2000 Tower St, Everett WA Summer Quarter
2020	Honors Mentor for NATS 291 Everett Community College 2000 Tower St, Everett WA Winter Quarter
2019	Timber Tracking Project: Western Red Cedar Sampling Adventure Scientist PO Box 1834, Bozeman MT Summer
2018	Youth Program Coordinator Italian Sister City International, Auburn WA
2009	Landlord-Tenant Law Intake Call Counselor Community Senior Services, Seattle WA
2008 - 2009	Volunteer Tax Preparer United Way Free Tax Campaign, Seattle WA Two Annual Contracts: 2007 and 2008 Tax Years
2000	Netmaster Instructor Internet for Beginners Class, King County Library System, Auburn WA Fall Quarter
1998	SAF Membership Convention Booth Informant Society of American Foresters (SAF) State Fair, Enumclaw WA
1997 – 1998	Women in Forestry Convention Booth Informant Try-A-Trade High School Vocational Fair, Enumclaw WA
1997 – 1998	Vice President Student Forestry Club Green River College 12401 SE 320 th Street, Auburn WA

NORTHWEST INDIAN COLLEGE PROFESSIONAL DEVELOPMENT

- Tribal Public Health Emergency Preparedness Training & Conference (May 2025)
- National Tribal Emergency Management Conference (October 2024)
- 17th Annual Vine Deloria, Jr. Indigenous Studies Symposium (Spring Quarter 2022)
- Online Teaching Certificate (Winter Quarter 2022)
- Native Cases with Evergreen State College (20 hours; Fall Quarter 2021)

EMERGENCY MANAGEMENT PROFESSIONAL DEVELOPMENT

- FEMA, L0584: Continuity Plans for Tribal Communities (08, 2025)
- FEMA, ICS-400: Advanced ICS for Command and General Staff (02, 2025)
- FEMA, IS-350: Mitigation Planning for Tribal Communities (02, 2025)
- FEMA, IS-271.a: Anticipating Hazardous Weather & Community Risk (01, 2025)
- FEMA, ICS-300: Intermediate ICS for Expanding Incidents (01, 2025)
- FEMA, MGT-326: Tribal Emergency Management Programs (10, 2024)
- FEMA, EO105: Public Information Basics (06, 2024)
- FEMA, IS-00247: Integrated Public Alert & Warning System (06, 2024)
- FEMA, IS-00700: Introduction to the National Incident Management System (06, 2024)
- FEMA, IS-201: Forms Used for the Development of the Incident Plan (06, 2024)
- IFSAC: Fire & Life Safety Education I (05, 2024)
- IAFF 7TH District Fire Ops 101 (03, 2024)
- FEMA, IS-20.24: Diversity Awareness Course (02, 2024)
- FEMA, IS-800: National Response Framework (12, 2023)
- FEMA, IS-703 NIMS Resource Management (12, 2023)
- FEMA, IS-42: Social Media in Emergency Management (12, 2023)
- FEMA, IS-200: Basic ICS for Initial Response (12, 2023)
- FEMA, IS-29: PIO Awareness (12, 2023)
- FEMA, IS-100: Introduction to ICS (12, 2023)

EVERETT COMMUNITY COLLEGE PROFESSIONAL DEVELOPMENT

- Innovation Academy (Spring Quarter 2023)
- Innovation Academy (Winter Quarter 2022)
- Accessibility Academy (Fall Quarter 2020)
- Innovation Academy 11.0 (Fall Quarter 2020)
- Accessibility Micro-Courses (Summer Quarter 2020)
- Hybrid Teaching Essentials (Summer Quarter 2020)
- Innovations Academy 9.0 (Winter Quarter 2020)
- Associate Faculty Academy (Winter Quarter 2020)
- Fundamentals of Online Teaching (Fall Quarter 2019)

NATURAL SCIENCE & SUSTAINABILITY PROFESSIONAL DEVELOPMENT

National Geographic Educator Certificate (50 Hours)

National Geographic Society: Facilitated online and in the Waldorf School in Seattle, WA

Green Educator Certificate: Building Entrepreneurial Communities (50 Hours)

Green School Bali: Facilitated in Indonesia

Geographic Inquiry and Fields Methods Course: Changing Landscapes (100 Hours)

National Council for Geographic Education with GeoCamp Institute: Facilitated in Iceland

Rethinking Teaching Science with English Language Learners (2 Hours)

Northwest Justice Teaching for Social Justice Conference: Facilitated in Seattle WA

Deconstructing the False Neutrality of STEM Pedagogy (2 Hours)

Northwest Justice Teaching for Social Justice Conference: Facilitated in Seattle WA

Teaching English Language Development with a Social Justice Lens (3 Hours)

Northwest Justice Teaching for Social Justice Conference: Facilitated in Seattle WA

Climate Adaptation Strategies for Pacific Northwest Forests (9 Hours)

Northwest Natural Resource Group: Facilitated in Everett, WA

Environmental Educator Docent Training (3 Hours)

Lake Sammamish State Park: Facilitated in Issaquah WA

Facilitating Learning through Outdoor Watershed Education (30 Hours)

National Geographic Society Massive Open Online Course: Facilitated Online with Coursera

Forest Carbon Sequestration Outdoor Education Teacher Training (12 Hours)

Pacific Education Institute (PEI): Facilitated at various locations in Washington State

Performance Tasks Outdoor Education Teacher Training (18 Hours)

Pacific Education Institute (PEI): Facilitated at various locations in Washington State

Field Investigations Outdoor Education Teacher Training (6 Hours)

Pacific Education Institute (PEI): Facilitated at various locations in Washington State

Ocean Science Outdoor Education Teacher Training (6 Hours)

Pacific Education Institute (PEI): Facilitated at various locations in Washington State

Outdoor Leadership Training for Teachers and Youth Workers (12 Hours)

Washington Trails Association: Facilitated at Tiger Mountain State Forest and Seattle WA

S-130 Firefighter Training with S-90 Introduction to Wildland Fire Behavior (20 Hours)

Department of Natural Resources: Facilitated in Puyallup WA

Civics Academy (30 Hours)

City of Auburn Municipality: Facilitated in Auburn WA

FINANCE PROFESSIONAL DEVELOPMENT

Small Business Financial Management Training (24 Hours)

Ventures Nonprofit: Facilitated in Seattle WA

Small Business Development Training (48 Hours)

Ventures Nonprofit: Facilitated in Seattle WA

Marketing Small Business Workshop (4 Hours)

Ventures Nonprofit: Facilitated in Seattle WA

Small Business Tax Workshop (3 Hours)

Ventures Nonprofit: Facilitated in Seattle WA

Social Purpose Corporations Workshop (6 Hours)

Ventures Nonprofit: Facilitated in Seattle WA

Social Entrepreneurship (50 Hours)

University of Pennsylvania Massive Open Online Course: Facilitated Online with Coursera

Series 7: General Securities Representative Continuing Education (30 Hours)

Wachovia Securities: Facilitated Online

Series 66: Uniform Combined State Law Continuing Education (30 Hours)

Wachovia Securities: Facilitated Online

Series 66: Uniform Combined State Law Continuing Education (30 Hours)

Wachovia Securities: Facilitated Online

Chartered Retirement Planning Counselor Training (22 Hours)

College for Financial Planning: Facilitated Online

Financial Advisor Development Training (200 Hours)

Wachovia Securities: Facilitated in Bellevue WA

Life & Disability Insurance Continuing Education (32 Hours)

Wall's Insurance & Securities School: Facilitated in Bellevue WA

Commercial Land Use Law Continuing Education (4 Hours)

HSB Read Estate School: Facilitated in Bellevue WA

Selling Business Opportunities, Lease Forms, Purchase & Sale Agreements (12 Hours)

Commercial Brokers Association: Facilitated in Bellevue WA

Mortgage Account Executive Development Training (48 Hours)

Bank of America: Facilitated in Saint Louis MO and Jacksonville FL

MEMBERSHIPS

- Tribal Emergency Management Association (iTEMA)
- Washington State Emergency Management Association (WSEMA)
- Linguistics Society of America (LSA)
- International Association of Emergency Managers (IAEM)

